

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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REAL ESTATE APPRAISERS BOARD SCREENING PANEL

Room 179A, 1400 East Washington Avenue, Madison, WI

Contact: Dennie Petersen (608-267-5224)

Wednesday, March 2, 2005

8:30 A.M.

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of two Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

REAL ESTATE APPRAISERS BOARD

Room 179A, 1400 East Washington Avenue, Madison, WI

Contact: Jerry Lowrie (608) 261-4486

Wednesday, March 2, 2005

9:00 A.M.

1. **OPEN SESSION -CALL TO ORDER**
 - a. Declaration of Quorum
2. Adoption of Agenda.
3. Approval of Minutes (November 10, 2004)
4. Election of Officers
5. Appointments to Screening Panel
6. Administrative Report
 - a. Board Roster
 - b. 2005 Meeting Dates
 - c. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
 - d. Department Travel policy
 - e. Department Budget Update
 - f. WTCS In-Service Review and Discussion
7. Travel
 - a. AARO Fall Conference, October 9-12, 2004, Wyndham Washington Hotel, Washington DC Report by Sharon Fiedler Handouts
 - b. April 9-11 AARO Spring Conference- St. Louis
 - c. April 8 The Appraisal Foundation Criteria Meeting- St. Louis
8. Education, Experience, and Examination Issues
 - a. Report of the REA Education and Experience Advisory Committee meeting of March 1, 2005.
9. Legislation and Administrative Rules
 - a. Review of Revisions to RL 80-87
10. Practice Issues
11. Appraiser Qualifications Board
 - a. Real Property Appraiser Qualification Criteria, Effective January 1, 2008
 - b. Review of Revised Chart Outlining New AQB Requirements

- c. State-by-State Implementation Chart
- 12. Appraisal Standards Board
 - a. Discussion of Exposure Drafts on Proposed Revisions to USPAP
 - i. Advisory Opinions
 - ii. Scope of Work Project
 - c. USPAP Q & A December 2004
- 13. Board Member Activity
- 14. New Business- ASC Issues and Correspondences
- 15. Presentation of Proposed Stipulations by Division of Division of Enforcement Including Stipulations Signed After the Mailing of the Agenda
 - i. James Monette 01 APP 021
 - ii. Thomas Schwaab 01 APP 005
 - iii. Monique Myhre 04 APP 031
 - iv. David Ostertag 04 APP 016
 - v. Deanne Lane 04 APP 020
 - vi. Jane Lynaugh 04 APP 015
 - vii. Michael Augustyn 04 APP 009
- 16. Informational matters
- 17. Visitors Comments
- 18. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s.19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**
 - a. Monitoring Report or any received after mailing of agenda.
 - b. Case Closings and Case Status Report or any submitted after mailing of agenda.
 - i. 01 APP 025
 - ii. 01 APP 020
 - iii. 02 APP 037
 - iv. 04 APP 030
 - v. 04 APP 046
 - c. Proposed Decision or any submitted after mailing of agenda.
 - d. Deliberations on Proposed Stipulations
 - i. James Monette 01 APP 021
 - ii. Thomas Schwaab 01 APP 005
 - iii. Monique Myhre 04 APP 031
 - iv. David Ostertag 04 APP 016
 - v. Deanne Lane 04 APP 020
 - vi. Jane Lynaugh 04 APP 015
 - vii. Michael Augustyn 04 APP 009
 - e. Deliberations on Proposed Stipulations Signed and Submitted after Mailing of Agenda
 - f. Administrative Warnings
 - g. Deliberation on Monitoring Reports, Case Closings, Administrative Warnings, or Disciplinary Actions that may be submitted after Printing of Agenda
 - h. Confer with Legal Counsel
- 19. **RECONVENE TO OPEN SESSION**
- 20. Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate.
- 21. Such Other Items as Authorized by Law
- DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings.
- 22. Other Board Business
- 23. **ADJOURNMENT**

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.